

2015 – 2016 DANCE DIMENSIONS STUDIO POLICY

1. All dancers MUST adhere to the proper dress code for their specific classes. After repeated occurrences, the student may be asked to leave the class.
2. Tuition is DUE THE FIRST WEEK OF EVERY MONTH. A late fee of \$10.00 will automatically be charged to your account when tuition is not paid by the 15th of every month **AND \$5.00 EVERY MONTH THEREAFTER UNTIL LATE MONTH'S TUITION IS PAID – REGARDLESS OF PAYMENT HISTORY. THIS POLICY INCLUDES WHETHER THE STUDIO IS OPENED OR CLOSED – INCLUDING SNOW DAYS, HOLIDAYS AND WEEKENDS.**
3. **Please pick up your child from class on time.** Students become concerned when their parent is late picking them up after class. A phone call informing the staff of your occasional late arrival will be greatly appreciated so that we may share this information with your child. The staff cannot be responsible for supervising students out of class.
4. **All missed classes can be made up.** Please see your child's teacher for proper make-up class.
5. Classes are cancelled when Strongsville City Schools are cancelled for weather. All classes can be made up. Saturday morning classes will receive an e-mail if classes are cancelled .
6. Our year end Showcase will be held sometime in June. The dates will be posted by the beginning of the school year. The Show is not mandatory for students but we encourage it for performance ability. If a student wishes to participate in the Showcase, they MUST perform ALL designated shows. Designated show days are listed in the brochure.
7. Costume price information will be given out in November. Costumes are an average of \$68 - \$85 per costume. Once your child's costume has been tried on in class – if you wish to order another size – there is a \$10.00 costume exchange fee per the costume company. You may stop by the Front Desk after Dec. 13 and BEFORE Christmas Break to see what size is being ordered for your child. After you make the initial costume deposit, the costume balance must still be paid. There are absolutely no refunds on costumes by the costume manufacturer. If your child does not participate in the Showcase or does not continue in the class, the costume balance must still be paid once the costume is ordered. If alterations are needed, they will be the responsibility of the parent.
8. The Showcase packet information will be given out in March. June tuition is pro-rated. **MAY AND JUNE TUITIONS MUST BE PAID BEFORE COSTUMES GO HOME IN MAY. ALL OUTSTANDING BALANCES MUST BE PAID BEFORE COSTUMES GO HOME IN MAY.**
9. All students MUST BE WALKED ACROSS THE PARKING LOT. Dance Dimensions is not responsible for any actions that occur once the student leaves the Studio doors. **PLEASE INFORM YOUR CHILD TO WAIT INSIDE THE STUDIO FOR YOU.**
10. If you drop your student off, please come into the Studio **at least once a month and read all the posted notes and reminders – especially near Showcase dates.**
11. **Students may not arrive more than 15 minutes prior to the start of class. The staff cannot be responsible for supervising children outside of class.**
12. If your child is unable to attend class, please leave a message on Studio voice mail. **Classes are not prorated. If a student misses a class due to vacation, illness, inclement weather – a full month's tuition is still due. DUE TO OUR LIBERAL MAKE-UP POLICY, THERE ARE NO REFUNDS, ADJUSTMENTS, OR PRO-RATING OF TUITION DUE TO MISSED CLASSES. STUDENTS ARE STRONGLY ENCOURAGED TO MAKE- UP CLASSES IN AN AGE APPROPRIATE COMPARABLE CLASS.**
13. Tuition and costume payments can be mailed to Dance Dimensions, but must be received by the 15th of each month. If tuition is not received by the 15th of each month, a late fee will be charged.
14. **IF A CHECK IS RECEIVED AFTER THE 15TH OF THE MONTH – EVEN THOUGH THE CHECK IS DATED PRIOR TO THE 15TH OF THE MONTH – A LATE FEE STILL APPLIES.**
15. **THE STUDIO MUST BE NOTIFIED IF A STUDENT DISCONTINUES THEIR CLASS.**
16. Monthly statements are not mailed out unless an account is past due.
17. **After 2 occurrences, if you are more than 10 minutes late after the final class of the day to pick up your child, you will be charged \$5 per every 5 minutes you are late after the initial 10 minutes. A log will be kept at the desk.**

